

International Student and Scholar Services ♦ Florida International University

Modesto Maidique Campus: SASC 230 Ph: (305) 348-2421 Fax: (305) 348-1521

Biscayne Bay Campus: WUC 363 Ph: (305) 919-5813 Fax: (305) 919-4824

ACKNOWLEDGEMENT STATEMENT

***** AUTHORIZED EARLY WITHDRAWAL/ABSENCE *****

THIS FORM IS FOR ISSS USE ONLY AND DOES NOT CONSTITUTE A FORMAL NOTICE TO THE UNIVERSITY OR ACADEMIC DEPARTMENT. STUDENT SHOULD NOTIFY THE APPROPRIATE OFFICE(S) SEPARATELY OF HIS/HER PLANS NOT TO ENROLL FOR THE TERM IN QUESTION.

Last Name

First Name

Panther ID

1. **To be eligible for this authorization, I must either make my request prior to the start of classes or once classes start, maintain my full-time enrollment until this request has been approved by an ISSS advisor.** Student initials: _____

I understand that:

- Along with this form, I must submit a copy of my airline itinerary noting US departure and US return dates.
- Permitted 15 days grace period from date of termination.
- I must remain *outside* the U.S. for the duration of the term; I must not return more than 30 days prior to the start of the following term when I plan to resume my studies.
- ISSS will terminate my SEVIS record for Authorized Early Withdrawal. I will need to contact ISSS and confirm my return to the US and provide ISSS with a copy of my return ticket to the U.S. no less than 30 DAYS before my expected return date. USCIS may or may not approve my record back to active or due to unpredictable SEVIS processing times, I may have to request a new I-20, and pay the SEVIS I-901 fee in order to return to the U.S. and resume my studies.
- If I anticipate an absence of more than one semester, I must contact my academic department as this may affect my academic standing at the university.

2. I have been advised that *upon my return to FIU, I must enroll full-time*, even if I return to resume my studies in the summer semester (which in other circumstances would be an optional term). If I return in **SUMMER**, I must enroll in at least 12 credits as an undergraduate student or 6 credits as a graduate student. Failure to do so will result in the termination of my SEVIS record and will put me *out of status*.

Please attach a brief explanation as to why you are making this request.

ISSS- MMC: Phone: 305-348-2421

FAX: 305-348-1521

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ISSS (BBC): Phone: 305-919-5813

FAX: 305-919-4824

e-mail bbciss@fiu.edu

I attest that I accept all responsibility inherent in the conditions and details as stated above.

STUDENT'S SIGNATURE

Date