International Travel Policy & International Travel Insurance Coverage

Developed by FIU’s International Travel Committee (ITC)

Presented by: Gitta Montoto, Director, Faculty & Global Affairs
What is the scope of FIU’s International Travel Committee (ITC)?

- develops policies and procedures that address the safety and security of employees and students to the extent possible
- monitors travel conditions and makes recommendations to increase safety/security for travelers
- makes available critical resources to travelers going abroad

ITC members:
Office of Study Abroad (Chair)
Department of Emergency Management
Office of Faculty & Global Affairs
Office of the General Counsel
Office of Research & Economic Development
Risk Management
University Compliance & Integrity

NOTE:
In the past, the ITC was focused mainly on student safety/security.
**International Travel**

**Travel Volume**

**ACADEMIC MISSION:**
International travel, for the purpose of teaching, research, service, engagement, cultural exchanges and university business across the globe, is vital to fulfilling FIU’s mission and vision.

<table>
<thead>
<tr>
<th>Year</th>
<th>Travel Instances</th>
<th>Individual Travelers</th>
<th>Trips to High-Risk* Destinations</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>868</td>
<td>395</td>
<td>102</td>
</tr>
<tr>
<td>2012</td>
<td>980</td>
<td>421</td>
<td>157</td>
</tr>
<tr>
<td>2013</td>
<td>1,000</td>
<td>469</td>
<td>158</td>
</tr>
<tr>
<td>2014</td>
<td>1,176</td>
<td>522</td>
<td>200</td>
</tr>
<tr>
<td>2015</td>
<td>1,213</td>
<td>586</td>
<td>284</td>
</tr>
<tr>
<td>2016</td>
<td>1,237</td>
<td>657</td>
<td>230</td>
</tr>
<tr>
<td>2017</td>
<td>1,286</td>
<td>649</td>
<td>639</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>7,760</strong></td>
<td><strong>1,397</strong></td>
<td><strong>1,770</strong></td>
</tr>
</tbody>
</table>

*destinations sanctioned by OFAC, considered State Sponsors of Terrorism, under U.S. Department of State Travel Warning/Alert (former rating system of the US Department of State), or classified as Level 4, 3, or 2 under current US Department of State Country Advisory system.
International Travel

Travel Volume

FIU International Travel Destinations 2011-2016 (100 or more trips per year, plus Cuba)

China
Canada
Dom. Republic
UK
Italy
Germany
India
Mexico
Panama
Tanzania

China
Canada
Dom. Republic
UK
Italy
Germany
India
Mexico
Panama
Tanzania

Conference
Meeting
Other
Research
To Teach
Interview for Position
Workshop
Field Work
Seminar
Convention
Symposium
Training
Athletic Event
To Consult

FIU International Travel Purposes 2011-2016
It is commonplace for medical providers outside the U.S. to require payment upfront for emergency or non-emergency treatment.

Workers’ compensation coverage provided to FIU employees via the State of Florida Risk Management Trust-Fund will not coordinate treatment (payment for treatment) for incidents outside of the U.S.

FIU employees traveling outside the U.S. on FIU business run the risk of not being able to access emergency or non-emergency medical treatment after suffering a work related illness or injury.
FIU’s International Travel Policy – in a nutshell

Clarifies the traveler’s responsibility to adhere to
✓ local laws abroad
✓ U.S. laws (i.e. export controls, travel on sponsored projects)
✓ institutional requirements concerning travel with students and to high-risk destinations; and that a TAR is required
✓ institutional protocol should conditions abroad change or an accident/emergency occur

Stipulates that if all of the above conditions are met
✓ the traveler receives the benefit of FIU’s Short-Term Global Business Travel Insurance
## International Travel Guideline & Coverage
Short-Term Global Business Travel Insurance

### Overview of Key Benefits

<table>
<thead>
<tr>
<th>Medical Assistance Services</th>
<th>Travel Assistance Services</th>
<th>Security (24/7 global monitoring)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency medical evacuation and repatriation</td>
<td>Pre-trip information</td>
<td>In-house intelligence</td>
</tr>
<tr>
<td>Prescription assistance</td>
<td>Translator and interpreter referral</td>
<td>Special projects and consulting departments</td>
</tr>
<tr>
<td>Deposit, advance and payment guarantees</td>
<td>Emergency travel funds assistance</td>
<td>Global network of aviation agents</td>
</tr>
<tr>
<td>Medical, dental and pharmacy referrals</td>
<td>Legal consultation and referral</td>
<td>Transportation resources</td>
</tr>
<tr>
<td>Dispatch of medicine</td>
<td>Lost/stolen travel documents/luggage assistance</td>
<td>Security professional</td>
</tr>
</tbody>
</table>

Note: this Foreign Business Travel Coverage does not include coverage for students traveling abroad. Student coverage is provided through the Office of Study Abroad.
# International Travel

## International Travel On-Campus Resources/Contacts

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>SUBJECT AREA</th>
<th>NAME</th>
<th>TITLE</th>
<th>E-MAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Planning &amp; Accountability</td>
<td>Academic Partnerships/Agreements Development</td>
<td>Mercedes Ponce</td>
<td>Asst. Vice President</td>
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</tr>
<tr>
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<td>Emergency Preparedness</td>
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<td>International Law</td>
<td>Liz Marston</td>
<td>Senior University Counsel</td>
<td><a href="mailto:emarston@fiu.edu">emarston@fiu.edu</a></td>
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<tr>
<td>Health Travel Medicine Program &amp; Clinic</td>
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<td>MD, Asst. Professor</td>
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<td>Laura Boudon</td>
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</tr>
<tr>
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<td>Asst. General Counsel</td>
<td><a href="mailto:olivad@fiu.edu">olivad@fiu.edu</a></td>
</tr>
</tbody>
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