DOCUMENT CHECKLIST FOR REQUESTING FORM DS-2019 FOR EXCHANGE VISITOR SCHOLARS

____ Completed application requesting form DS-2019.

____ If applicable, copies of all previous DS-2019 forms issued to prospective exchange visitor.

____ FIU offer letter (needs to be signed by the dean).

____ Funding (if it is from FIU, must be included in the offer letter).

        _____ Letter from sponsoring university, organization or government in English indicating funding in US dollars.

        _____ Personal bank letter indicating funding in US dollars.

____ Resume or curriculum vitae.

____ Dependent information, if applicable.

____ Completed Medical Insurance enrollment form with payment or copy of requisition if paid by FIU department with purchase order number.

____ Copy of the passport and dependents passports if applicable.

____ Export Questionnaire Clearance Form. (This form must be completed/signed by the host faculty and submitted to compliance@fiu.edu)

____ Proof of English Language Proficiency (please refer to the form).

PERSON COMPLETING FORM: ________________________________
EXTENSION: __________________

EMAIL: ____________________________ FAX: ________________